

ENCAC Meeting Minutes
Monday, June 05, 2023
6:30 PM – 8:30 PM

Attending: Cliff Bargar, Anne Cervantes, Henry Karnilowicz, Irma Lewis, Kim-Shree Maufas, Nathan Mee, and Uzuri Pease-Greene

Staff: Julian Bañales SF Planning, Mat Snyder SF Planning, Rachel Strangeway SF Planning Intern

1. 6:30 – 6:45: Administration – (Irma Lewis, EN CAC Chair)

Announcements:

- Two (2) remaining ENCAC Meetings: September 11 and December 4.
- Public Comment: 2 Minutes each for agendized items and non-agendized items
- Officer Nominations
 - Positions: Chair, Vice Chair, Secretary, and Vice Secretary
 - Chair – Karnilowicz nominated Irma Lewis for ENCAC Chair. Seconded by Maufas
 - Vice Chair – Pease-Greene nominated Henry Karnilowicz for Vice Chair. Seconded by Lewis
 - Secretary – Lewis nominated Kim-Shree Maufas for Secretary. Seconded by Pease-Greene
 - Chair Lewis proposed that the Committee dispense with the Vice Secretary position. **Approved: 7 affirmative votes.**
 - Yes vote: All
 - No vote: zero
 - Abstention: zero
- Approve 06/13/2022 and 02/27/2023 Meeting Minutes
 - Mee made a motion to approve the 06/13/2022 minutes. Seconded by Karnilowicz. **Approved: 7 affirmative votes.**
 - Yes vote: All
 - No vote: zero
 - Abstention: zero
 - Mee made a motion to approve the 02/27/2023 minutes. Seconded by Karnilowicz. **Approved: 6 affirmative votes.**
 - Yes vote: Bargar, Karnilowicz, Lewis, Maufas, Mee, Greene
 - No vote: zero
 - Abstention: Cervantes
 - Chair Lewis requested for the Committee to review the 06/05/2023 Agenda and ask if there were any changes to the agenda. Committee Members did not have changes.

2. Roster Review – (Irma Lewis, EN CAC Chair)

Chair Lewis explained to the public (*none present*) and Committee Members about the Committee's tradition to engage in an active outreach process to help fill Committee seats besides alerting the Mayor's Designee and Supervisor. Julian Bañales shared that the ENCAC has vacancies are two (2) based on the resignations of:

- District 8 Supervisorial Appointee: Kelly Kozak in June 2022
- Mayoral Appointee for District 10: Trevor Chandler in May 2023

Karnilowicz engaged D8 Supervisor Mandelman's Office about the vacancy and the Supervisor's office requested something in writing from ENCAC. Bañales shared that 6 blocks in D8 are in the ENCAC area map. Karnilowicz inquired if the Appointee had to be within the 6 blocks or could they live anywhere in D8? Cervantes would reach out for D8 and D10. Pease-Greene will reach out for D10. Chair Lewis advised all to send interested parties to the website for more qualifications and timelines.

3. IPIC Review and Projections – (Mat Snyder, SF Planning)

- Introduced Rachel Strangeway, SF Planning Intern
- 06/01/2023 Memorandum is a 1-page "Eastern Neighborhoods Expenditure Plan (EP) FY 25 – FY 29 – CAC Meeting Monday, June 5, 2023" serves as a summary overview of IPIC Report and Snyder explains what information the report shows
 - Revenue over the next 6 years is divided into categories with legal justifications
 - Spreadsheet show expenditures lists with color coded boxes
 - The goal of funding is to get to zero balances at the end of the 5-year cycle or as soon as possible
 - Snyder completed projections to compare 2023 to Fund's previous years (orange-colored boxes)
 - Example of reviewing completed streets use funding language such as:
 - Transfer of project means funds have been received
 - Appropriated means money is owed to the project
 - Programmed means looking to fund it in the latter years
 - Noted at the bottom of the page shaded cells
 - Currently about 8-9 million projected in the red
 - Pease-Greene asked how do we make sure revenue that has been allocated for a project and a specific purpose, is actually used for that purpose when the time comes years later? Shared Rec/Park beautification example from 7 years ago
 - Snyder said that Planning inquires and relies heavily on the "honor system" unless something is brought to their attention. He will look into the Rec/Park issue that Pease-Greene and response to Committee via email.
 - Chair Lewis asked Snyder what was their recommendation on the matter. Snyder indicated that he could share at the next meeting. Maufas requested through the Chair, if Snyder could respond via email to the Committee. Answers to questions are permissible per the Brown Act, as long as there isn't any back and forth communication.

- Cervantes suggested punch lists be used to ensure compliance. Then asked if projects had OCII?
 - Snyder said the role of the Planning Dept is to follow agenda of deliverables regarding punch lists and RFPs, etc. There is trust that various agencies involved do follow-up during the process
 - Chair Lewis added that the role of ENCAC was to monitor cash flow on the project within the Committee's map area
 - Snyder noted that there are some line items and if there are thoughts amongst committee members then Planning would hear those deliberations
 - Snyder replied No, it does not have OCII or any Redevelopment Projects
 - Brief recap by Snyder and Chair Lewis about Mission Verde, Developer concern, and Zoom hack.

4. MTA Working Group Discussion – (Julian J. Bañales, SF Planning)

Bañales compiled a list of comments, edits and then more comments. SFMTA replied to the request for a meeting by sending over 4 questions to be answered by the ENCAC to narrow the scope of the conversation. Working should come together to review to understand how decisions were made regarding hearing from the community.

- Working Group Members: Barger, Cervantes, Maufas, and Pease-Greene
 - Scope of the committee is narrow and **not to seek** a rewrite how the SFMTA administers their community outreach plan for the entire city.
 - Primary follow-up request was regarding Slow Streets in D10 and D9 and the community outreach conducted to support the area within ENCAC's purview.
 - Barger and Mee concur with more narrow focus of the working group
 - Cervantes noted the deadline for meeting to return the responses by 8/1/23
 - Bañales helped settle the schedule of one (1) working group meeting one (1) week before the Special ENCAC Meeting on July 17 then the Memo could be sent by 8/1/2023.
 - Working group will work amongst themselves to set meeting

5. Other updates – (Irma Lewis, EN CAC Chair)

None

6. Public Comment.

Bañales shared that there were not any persons on the telephone but they would have to be present, as the committee is meeting in person, unless they had filed a disability form prior to the meeting.

7. Meeting adjournment at 8:20pm