SAN FRANCISCO
PLANNING DEPARTMENT

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Community Outreach Meeting Notification
Subject: Universal Planning Notification Project
Meeting Date: Thursday, July 9, 2009

June 25, 2009

Dear Interested Parties:

The Planning Department invites you to a community outreach meeting regarding **reform of the Planning Department's public notification processes (also known as the "Universal Planning Notification Project")** on Thursday, July 9, 2009. The meeting will be held at the Planning Department, 1650 Mission Street, Room 431, from 6:00pm-7:00pm.

The Universal Planning Notification Project ("UPN") is part of the Planning Department's Action Plan 2008-2010, an effort adopted by the Planning Commission to improve and enhance the experience for all that work with the Planning Department, including the public, applicants, stakeholders and Department staff. The UPN project seeks to consolidate, simplify and improve the Planning Department's public notification processes, which currently number more than 40.

At the community outreach meeting on July 9th, Planning Department staff will present initial findings on a consolidated notification process, including a draft proposal for discussion.

The Planning Department has developed a website for the Universal Planning Notification Project: http://upn.sfplanning.org. On this website you will find a summary of existing notification processes and an online survey to solicit public feedback on current and potential notification processes.

If you will attend this meeting, please RSVP to Maria Oropeza via phone at 415.558.6307 or via email at maria.oropeza@sfgov.org, prior to close of business on Monday, July 6, 2009.

If you have any comments or questions regarding the UPN Project please contact me via phone at 415.558.6326 or via email at scott.sanchez@sfgov.org.

Thank you for your interest in, and help to improve, our public notification processes.

Sincerely,
Scott F. Sanchez
Planner

中文詢問請電: **415.558.5956**
Para información en Español llamar al: **415.558.5952**