

**55 Laguna St In-Kind Agreement
Post-Completion & Monitoring Update to Market & Octavia CAC
9/18/17**

Operations Plans Requirements

Waller Park

- Provide management services, assume maintenance and liability
- Ensure Waller Park functions as a public open space including equal access for all members of the public.
- Interagency support: Obtain review and approval by relevant City agencies to ensure accessibility by public
 - From CPC Motion: "Interagency Support. These improvements will be publicly accessible and privately maintained and operated. The relevant public agencies will review operations plans for each amenity to insure that each improvement is fully publicly accessible."

Community Garden

- Provide management services, assume maintenance and liability
- Ensure that the garden function as a public allotment garden with equal access for all members of the public
- Operating hours and rules of operation similar to other publicly owned and operated allotment gardens
- Interagency support: Obtain review and approval by relevant City agencies to ensure accessibility by public

Community Facility

- Rent-free community center/facility.
- Engage community stakeholders, Planning Dept, and others in a TBD process to develop a range of program options for the community center and identify a potential operator of the facility.
- Operations plan should summarize the range of programmatic options developed through the public process.
- Identify operator and term of operations.
- Provide details on how a change of operator will be handled.
- Ensure that the facility functions as a community facility included equal access for all members of the public, similar to other publicly owned and operated community centers.
- Interagency support: Obtain review and approval by relevant City agencies to ensure accessibility by public

Key Topics of Discussion

- Community facility operator & activities (Haight Street Art Center)
 - Initially, art studio was planned to be available to "certified artists" only; eventually HSAC agreed to add public programs (see Exhibit 1 of Operations Plan)
- Accessibility (hours of operation, "prohibited" activities, garden lottery process)
 - Waller Park hours: 7am-7pm (10/1-3/31); 7am-9pm (4/1-9/30)
 - Community garden: sunrise to sunset
 - HSAC: 5 days/week, 6 hours/day (plus workshops)
- Monitoring & enforcement
 - Wood Partners will report to M&O CAC at the end of 2017, 2019, 2021, and 5-year intervals thereafter to update the community and hear feedback.

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Haight Street Art Center Programming Plan

HAIGHT STREET ART CENTER PLAN	Description	Yrs 1-2	Yrs 3-4	Yrs 5+
Facilities and Support to Artists				
Provide state of the art traditional, digital printmaking equipment	Screen printing, etching, stone lithography, woodcut printing, and digital printing	Establish	Ongoing Operation	
Establish an Artist in Residence Program	Includes free use of facility and, in certain cases, a living stipend based upon the scale of program	Establish	Ongoing Operation	
Establish an Internship Program	Volunteer-based. Small stipend based on need. Collaborate on outreach with City.	Establish	Ongoing Operation	
Establish a Docent / Volunteer Program	Volunteer-based. For interested, non-artist adults and other interested members of public	Establish	Ongoing Operation	
Publish Online Digital Poster Archive (35,000 records)	Online access - on-site and web-based - to world's foremost digital poster archive	Establish	Ongoing Operation	
Make available HSAC's Museum Collection (mid-1950s to present)	Regulated on-site access to world class collection of original and printed poster art	Establish	Ongoing Operation	
Create Professional Gallery Space	Curate artist, themed and museum quality gallery shows each year	Establish	Ongoing Operation	
Create Organizational Website	Include info about HSAC, programming summaries, course catalogue and scheduling information, etc.	Establish	Ongoing Operation	
Art Center Galleries, Kadish Mural open to public - 30 hrs / wk	Corridor galleries, gift shop, digital and hard copy archives, Kadish mural and community space	Establish	Ongoing Operation	
Art Center Production Facility open to members - 30 hrs / wk	Production facilities on the second floor	Establish	Ongoing Operation	
Community Sponsored Programs				
Minimum Community Partner Activity Days Per Year	Partnerships with local schools, local/city non-profits - activities on/off campus - to extend facility's reach and impact in the neighborhood and City.	30	56	76
Minimum Public Served Per Year from Community Partner Activities		360	620	820
Community Art Classes				
Minimum HSAC Member / Affiliated Artist Courses Per Year	Courses are multi-day and 1-2 day classes, workshops, demonstrations and lectures produced and presented by established, qualified artists. Free to ~\$300 per course. Classes are the number of days where programming will occur on or off site. Work with City to include offerings in Rec & Park Activity Guides and to establish registration and fee collection process. Artists will be compensated.	43	61	79
Minimum HSAC Member / Affiliated Artist Class Days Per Year		93	176	259
Minimum Public Served Per Year from HSAC Artists Courses		1,775	2,680	3,585